



RESPONSIBLE AUTHORITY REPRESENTATION

RESPONSIBLE AUTHORITY (Please delete as applicable) - Pollution Control

Your Name	Abbie Brown
Job Title	Environmental Health Officer
Postal and e-mail address	browna2@caerphilly.gov.uk
Contact telephone number	01443 831147


Name and Address of Applicant:	Sunset Lodge Weddings Ltd Ty Cae Brith Farm Troed Y Rhiw Road Mynyddislwyn Blackwood NP11 7BB
Premises	Ty Cae Brith Farm Troed Y Rhiw Road Mynyddislwyn Blackwood NP11 7BB

Which of the four Licensing Objectives does your representation relate to?	Yes Or No	Please detail the evidence supporting your representation or the reason for your representation.
The prevention of crime and disorder	No	
Public safety	No	
The prevention of public nuisance	Yes	Following the receipt of the application, a multi-agency meeting was conducted at the premises on 16 August 2023 to appropriately discuss the application form in detail. In attendance was Abbie Brown Environmental Health Officer (EHO), Pollution Control CCBC, Richard Weillington, EHO, Pollution Control CCBC, Annette Dicks, Licensing Authority, CCBC PC Jonathan Taylor, Heddlu Gwent Police and representatives of South Wales Fire Service.

	<p>At the time of the visit, a discussion took place between Marcus Hobbs and I to ensure measures are implemented in support of the licensing objective 'Prevention of Public Nuisance'.</p> <p>Observations undertaken confirmed the commissioning of sound reduction technology installed by competent sound engineers, which was demonstrated to be adequately functioning whilst on site within the marquee.</p> <p>The technology is focused on controlling the transmission of amplified entertainment and speech to limit the potential disturbance of nearby residents. The system also controls the level of low frequency sound.</p> <p>Additional measures in terms of noise control were also discussed at length and have since been documented within a current Noise Management Plan submitted to the Environmental Health Department on 31 August 2023 which I attach for information.</p> <p>The Noise Management Plan applies control measures inclusive of all licensable areas and also relates to the control of patron noise.</p> <p>The Noise Management Plan also commits the applicant to engage in pro-active communication with nearby residents to promote the 'Prevention of Public Nuisance' license objective and to resolve any unforeseen issues.</p> <p>Upon review of the objections made by members of the public, it should be noted that no service requests have been registered with the Environmental Health Department to date in relation to noise emanating from the current licensable premises at this location (The Dog House) from the date of issue July 2021.</p> <p>In addition, the granting of 4 TENs for events on this site held within the marquee on dates 11 June 2022, 8 July 2023, 15 July 2023 and 22 July 2023 did not generate any service requests in relation to noise.</p> <p>This Department has no remit to investigate noise complaints from traffic.</p> <p>It is noted that the Live Music Act 2012 exemptions maybe applicable in terms of the provision of regulated entertainment between 08:00 and 23:00. However, whilst it is accepted that the introduction of the Live Music Act 2012 makes certain allowances for regulated entertainment within licensed premises, this cannot be to the detriment of other legislation such as the Environmental Protection Act 1990.</p> <p>As a result, Marcus Hobbs has been encouraged to comply with conditions recommended under any Premises License granted at all times to avoid any breaches of the Licensing Act 2003 or the Environmental Protection Act 1990.</p>
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		Due to on-going engagement with the applicant, this Responsible Authority would not object to this application. However, the following conditions should any premises license be granted.
The protection of children from harm	No	

<p>What conditions could be added to the license to remedy your representation that the Licensing Sub-Committee could take into account.</p>	<ol style="list-style-type: none"> 1. The Premises License Holder, Designated Premises Supervisor shall produce a noise management plan to adequately control noise from the premises. This is to include both internal and external areas and to be submitted and agreed in writing with the Pollution Control Team in Environmental Health. The noise management plan should include but is not limited to: <ol style="list-style-type: none"> a. A list of mitigation measures implemented to reduce noise from the licensable premises, b. Regular monitoring at the boundary perimeter during periods of amplified/unamplified entertainment, to ensure noise is not at a level to cause a nuisance at residential receptors, c. Training of staff to undertake such observations and implement controls to reduce noise level, d. To implement corrective actions to control noise during licensable hours, e. Maintaining a written record of such observations and actions taken, to be kept for review upon request by any responsible authorities. <p>This document once agreed should be enforced and updated regularly to ensure the continued compliance with the premises license.</p>
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	<p>2. The volume of amplified/unamplified live and recorded regulated entertainment must be at a level so as not to cause a nuisance at the nearest residential property.</p> <p>3. Adequate notices shall be displayed in appropriate locations to instruct customers at each exit to respect the needs of local residents and leave the premises quietly.</p> <p>4. The use of all outdoor areas of the "Lodge" is not permitted after 23:00. Other than access solely for the use of a smoking area. The smoking area shall not exceed the capacity of 10 persons at any one-time post 23:00.</p> <p>5. The use of all outdoor areas relating to the "Marquee" is not permitted after 23:00. Other than access/egress to the toilet facility or for the use of a smoking area. The smoking area shall not exceed the capacity of 10 persons at any one-time post 23:00.</p> <p>6. The Premises License Holder shall ensure that a sufficient number of suitable receptacles are located in appropriate locations for the depositing of waste materials such as food wrappings, drinks containers, smoking-related litter, etc. by customers.</p> <p style="text-align: center;">  NMP noise management plan Se </p>	
<p>Are you prepared to discuss these representations with the applicant by way of mediation?</p>	<p>No</p>	<p>Yes</p>

N.B If you make a representation you will be expected to attend the Licensing Sub-Committee and any subsequent appeal proceeding.

Signed: A. Brown

Date: 04.09.23

Please return this form to: Licensing Section, Caerphilly County Borough Council, Penallta House, Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG. **This form must be returned within the Statutory Period.**

Noise Management Plan

Sunset lodge weddings

Noise management plan

June 2023

Site Description.

The premises is known as "The Lodge" and includes 2 areas, the lodge (the cabin of a wooden construction) and the marquee, the marquee is approximately 100m north of the lodge and is measured at 30m x 9m with a beer garden approximately 15m x 5m. The location is at Ty Cae Brith Farm on the mountain of Mynyddislwyn. There are 3 neighbouring properties at a distance of 250m away from the marquee. There is another property at 415 meters away and one other property 600 meters away. There are 2 others at approximately 800 meters.

The properties within the 250 meters are considered to be the most at risk of noise disturbance whilst the other 2 properties are also considered to be at some risk of noise disturbance. The 2 other properties that are over 800 meters are considered to be at minimal to no risk of noise disturbance.

The area is a rural area surrounded by rolling hillsides and forestry blocks with also several large trees, the area is open and subject to extremely high winds.

The position of the farm is elevated over the 3 of the properties.

Intended use:

The lodge, it is anticipated that this will be used as a location for wedding blessing/ceremony's and used for up to 4 hours on the day of the wedding. It is also used as a summer house for the owners who use this for their own personal enjoyment throughout the year as well as use this to entertain family and friends.

The marquee, it is anticipated that this will be operated as an affordable fully dressed with ivory and starlight linings rural wedding venue with a maximum capacity for 150 guests and will be licenced to sell alcohol. It will be available for day use as a ceremony and reception venue or just an evening celebration and only for hire 1 day over a weekend and this is seasonal (May-September). It will have a beer garden and live or recorded entertainment.

INTRODUCTION;

The venue is committed to develop and maintain good relations with local residents, neighbours and local authority. The objective of this policy is to minimise disturbance to local residents and to ensure that any licensing objectives or other controls at the venue are being upheld. This policy sets out the measures which have been considered and will be adopted.

Marquee:

General information: The premises will only be available for private hire and open from 11.30 to 00:30 on a Friday and Saturday. Sundays the premises will be open from 10:00 to 14:00 for the collection of personal items and cleaning. The sale of Alcohol will be limited to 12.00 – 00:00 on a Friday or Saturday.

The beer garden will be available throughout the day however there will not be any music permitted to be played in the garden, except for a ceremony taking place where low level appropriate music maybe played for the duration of the ceremony. During the evening this area will be regularly monitored for noise and guests discouraged from congregating outside. The beer garden will close at 22:00 other than the designated smoking areas.

Local residents will have a contact number for the licence holders, and this will be staffed at all times and any complaints received will be recorded in a complaints log and appropriate action taken to address or rectify these.

There will be two smoking areas to assist in the prevention of guests feeling the need to speak over other people and prevent crowd build up. One will be the beer garden the other will be outside the front of the marquee. A smoking shelter will not be provided, again this is to discourage the build of crowds outside.

Security staff will also be making regular patrols to ensure that noise levels and antisocial behaviour is prevented as much as reasonably possible, there will also be 3 members of staff on so that there will always be 2 staff behind the bar and the other is able to monitor areas, collect glasses and manage the guests.

Provision of Music:

The provision of background music shall be permitted at any time the premises is open, by definition this is music or other audio played and the main function of this is to create an atmosphere suitable to the occasion and not for entertainment purposes.

From 21:00 the doors to the beer garden will be required to be kept closed and from 22:00 the use of the garden is as a smoking area only, no drinks will be permitted to be taken into this area after 22:00.(during times where the weather has been hot and the marquee is holding heat it maybe necessary to have the doors open, if this is the case then the music levels will need to be reduced.

Live or recorded amplified music is permitted between 3pm and 11pm, however there is to be an agreed limit of the level and bass played so that this does not negatively impact local residents, further more from 22.45 there is to be a wind down period where music must be of a slower content and volume levels reduced, this will coincide with lighting levels in the marquee being slightly increased. Where it is considered that the music or noise is exceeding what is considered acceptable the bar manager will address those responsible. This could include turning the music down to prevent people from shouting to be heard above it.

As of the 4th of July 2023 there was an investment made to change from DJ/Artist supplied amplifiers and speakers to a zone array directional speaker system playing down onto the dance floor with some satellite speakers to provide background music to the whole of the marquee. Without the satellite speakers the main speakers would not be audible to the rear of the marquee. The zone array has been specifically set up to minimise disruption to nearby sound receptors and limits low frequencies we require all entertainment to be played through this system, preventing the visiting DJ/artist from going above these set limits. This also prevents the need to have different control mechanisms in place for live and recorded music.

There is an override system behind the bar to allow the bar manager to reduce the maximum limit turning down the system if they feel this is too loud, as standard this should be set at -5 decibels and can be increased to 0 decibels if there is bad weather and to compensate for external wind/rain noise. There are two systems working together, the main zone array and the background speakers. Each can be altered individually.

If events become regular (more than 6 per season) then consideration is to be given with regards to acoustic marquee linings, the change from PVC linings to fitted double glazing doors.

Monitoring (see map attached appendix A)

1: The stile to RC field (if considered fully audible then the person monitoring is to cross the stile and walk past the electricity pole until you come to the base of the large tree. Make a sound check here, if this is still audible then a text/phone call to the bar manager is to take place to request the entertainment to be lowered until this is met. This may require the manager to alter the override.

2: The lodge, if this is still audible then a text/phone call to the bar manager is to take place to request the entertainment to be lowered until this is met. This may require the manager to alter the override.

If at either of these locations, there is excessive noise from people then security maybe required to ask those outside to quiet down or require the bar manager to turn the background music down.

These will be recorded in the noise logbook and available to the local authority upon request. They will include the details of the checks, observations and any actions taken. From 19:30 security staff will be carrying out checks to ensure there is no antisocial behaviour and to support the bar staff in addressing any identified individual(s) who may be advised to “keep the noise down” security staff will be expected to keep the logbook updated. There will be signage in the beer garden reminding guests of our commitment to local residents and be mindful of noise levels as well as on exits reminding them to be quiet and respectful of local residents and the landowners.

The licensee will after each event or at least monthly liaise with the neighbouring properties that are within the 500m perimeter of the venue to discuss any concerns they may have. If there are any that are legitimate, then this plan will be reviewed and new and innovative approaches to problem solving, or incidents and any lessons learnt will be incorporated accordingly. We should consider this a live document which evolves by experience in agreement with the Authority.

Dispersal of customers

The persons hiring the marquee are informed that the venue will close from 23:30 and taxi's should be booked no later than 23.30, however the venue is licenced until 00:00 and the staff are employed to stay until 00:00 meaning if any taxi's are late there will not be a need to congregate in a crowd outside and will encourage a gradual dispersal of guests.

Outside area lighting will be switched off no later than 00:30 and on securing of the marquee.

Car parking is in the top field close to the road at the furthest possible point from any dwellings.

Door staff will be on hand as guests leave to remind them to please leave quietly and there will also be signs on the door as people leave.

There will also be a sign for taxi pick up point and a notice requesting them not to sound their horn and slamming of doors.

Training:

All staff will be made fully aware and conversant with the noise management policy and procedures, there will also be a company director on site that are committed to be aware of the premises licence and the requirements to reduce external impact from noise.

Complaints:

There will be a complaints policy in place, and this will be shared with all residents within the 800m perimeter and when applicable on the company website. Complaints will be recorded and available to the local authority should they request it.

The Lodge.

General information: The premises is licenced to carry out licensable activities Sunday to Thursday 12:00-23:00 and 12.00-00:00 on Fridays and Saturdays. The main activity for this area is private use by the residents/land owners as part of their garden area, however they are willing to allow this to be used for a ring blessing type event for up to 4 hours before moving the event to the marquee. It may also from time to time should the owners choose and should planning permission be applied for/granted to potentially host intermate weddings for up to 45 guests indoors only. This section of the plan relates solely to "The Lodge".

The lodge is a wooden structure with insulation and double glassing that also has a decking area. The licensable area is 6m by 20m. There is one property within 250 meters and two within 500 meters. There is one other property within the 800m perimeter. The Lodge is used mainly used on a Saturday and typically has hosted around 10 events a year, with an average capacity of around 25-30 people, this has mainly been for sporting events or summer parties.

During the summer months the outside area is used but as this is not open to the public or for private hire but for personal use with the ability to supply alcohol to friends and family or their guests. During the winter the decking area is closed and only the internal areas used.

Provision of Music:

The provision of music at this location is permitted, live music is only permitted between 13:00 and 22:00 and for a maximum of 3 hours with three 15 minute intervals, this is an internal policy. Amplified music can be played inside The Lodge but this is to end at 23:00

From 22:00 the doors to the decking area are to be closed and sound checks are made within the bar and in the car park at the post, nicknamed “the listening post”

In most occasions music is played via the tv, only if live music is provided may this be amplified and this is to be limited to 6 events per year.

Monitoring:

At present the lodge is used for personal use only however on occasions where there is live music or amplified music then staff are to monitor the noise levels, one check to be carried out in the bar area and the other at what is known as the listening post. These checks previously were carried out at 20:30 and 22:30 but on revision of this plan will be carried out hourly from 20:00, these will be done where it is considered to have the risk of creating a disturbance and may need managing, i.e. where there are more than 20 people and, or amplified music is being played and there is a member of staff to work the bar.

Each log should record observations such as estimated number of people on the decking, noise level in decibels if considered loud, if patio doors are open or closed and any action taken. The log should also record any complaints received from residents and actions taken.

The licence holder regularly checks in with the closest neighbour to evaluate if the noise levels have been caused any disruption and if so these are recorded. As part of the revised plan and if the other parties are willing the licence holder will check with those other residents within the 500m perimeter within 48 hours of an event to ensure there was no noise issues if there are then the licence holder will investigate how this was not addressed and prevented, checking against the noise record log and staff that were working.

Dispersal of customers

As this venue is open until 00.30 guests tend to leave at different times and due to its location, many share taxi's so dispersal times are spread out. There is also two signs on the door asking guests to be quiet and respectful when leaving. If the decking area does become loud then guests are asked to move inside, if the noise persists and people do not move inside the outside lighting is turned off and it is insisted that the decking area is closed off.

Training:

All staff will be made fully aware and conversant with the noise management policy and procedures, there will also be a company director on site that are committed to be aware of the premises licence and the requirements to reduce external impact from noise.

Complaints:

There will be a complaints policy in place, and this will be shared with all residents within the 800m perimeter and when applicable on the company website. Complaints will be recorded and available to the local authority should they request it.

COMMITMENT We the undersigned commit to ensuring this noise management plan is implemented and maintained at all times for the duration of operation of our premises. We understand that it forms a key part of our Licence to operate, and that departure from it could lead to curtailment or loss of said operating Licence:

Mr Marcus Hobbs

Mrs Lisa Hobbs.

Appendix A – log check area. (Note camping area no longer applicable as this option has been removed)



Appendix B. Area including farms/homes with objections/concerns of previous noise levels.

